

UOW College Hong Kong

Application for Deviation from Normal Study Load Range

Please read the **Notes to Applicants** below before completing this form.

Notes to Applicants

In accordance with the Academic Regulations, the maximum and minimum study loads of students are as follows:

- In each semester, full-time students are required to register for courses summing to a total of at least 12 credit units and for not more than 18 credit units, and part-time students are required to register for courses summing to a total of no more than 11 credit units.
- In the Summer Term, students may register for courses but the total load must not exceed 7 and 9 credit units for associate degree and Cap 320 degree students respectively.

Please submit the form to the Faculty Office attaching your academic transcript (printed from Student Portal) by Monday of Week 2 of the semester.

Student Name:		Student Number:	
Contact Phone No.:		UOW Email:	@uowmail.edu.au
Home Faculty:		Programme:	
Year of Study:		Mode of Study:	

Proposed Courses to be registered in Coming/Current Semester

Course Code	Course Title	Core / Elective / GE / Language / Minor

Please click () the reason for your application (provide supporting documents, if any):

- To fulfil Programme / Major requirements
- To declare a Minor in _____
- Others (please type and elaborate): _____

Student's Signature: _____ Date: _____

**** For Official Use ****

Faculty's comments: _____

I approve the student to take up to _____ credits in the semester/term.

I do not approve the student's application

Signature of Associate Dean: _____ Date: _____