

**UOW College Hong Kong**  
**Scheme for Subsidy on Exchange for Post-secondary Students**  
**(SSE / Means-tested SSEBR / Non-means-tested MES / Non-means-tested SSEBR)**  
**Application Form**

**Part I: Personal Particulars**

Name : *(in English)* \_\_\_\_\_ *(in Chinese)* \_\_\_\_\_  
 (As shown on your HKID card)

HKID no. : \_\_\_\_\_ Student ID no. : \_\_\_\_\_

Mobile Phone no. : \_\_\_\_\_ Student email : \_\_\_\_\_

Programme Name : \_\_\_\_\_

Admission Year : \_\_\_\_\_ Cumulative GPA : \_\_\_\_\_

**Part II: Details of Outbound Exchange Programme**

Name of Exchange Programme :	
Name of Hosting Institution (if applicable):	
Objectives of the Exchange Programme :	
Destination :	
Duration of Programme:	From _____ To _____ ( _____ Days)
Nature of Exchange Programme :	<input type="checkbox"/> Study relating to the field of studies <input type="checkbox"/> Language immersion programme <input type="checkbox"/> Cultural study <input type="checkbox"/> General study <input type="checkbox"/> Others, please specify :
	<input type="checkbox"/> Credit bearing <input type="checkbox"/> Award bearing

### Part III: Application for Subsidy Scheme

Please  in the box below to indicate which scheme you intend to apply for :-

#### For Means-tested

- Scheme for Subsidy on Exchange for Post-secondary Students (SSE)
- Scheme for Means-tested Subsidy on Exchange to "Belt and Road" Regions for Post-secondary Students (Means-tested SSEBR)
- 1st time  2nd time (Please specify the country last visited : \_\_\_\_\_)

#### For Non-means-tested

- Scheme for Non-means-tested Subsidy on Exchange to "Belt and Road" Regions for Post-secondary Students (Non-means-tested SSEBR)
- Non-means tested Mainland Experiences Scheme for Post-secondary Students (Non-means-tested MES)

### Part IV: Applicant's Financial Conditions (This section is only applicable to those who apply for the Means-tested schemes)

Applicant MUST be in receipt of means-tested student financial assistance (i.e. FASP) from Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency (WFSFAA) or the applicant's family is in receipt of the Comprehensive Social Security Assistance (CSSA).

	Yes	No	Date of receiving or to receive	Amount (\$)
FASP from Working Family and Student Financial Assistance Agency (WFSFAA)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Recipients of Comprehensive Social Security Assistance (CSSA)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

### Part V: Declaration and Consent

- I declare that the information provided above is true and accurate. I understand that any inaccurate information will render this application invalid. Any subsidy approved will be withheld and any payment made must be refunded to UOWCHK.
- I understand I am only eligible
  - for subsidy under the SSE **once** throughout my studies at UOWCHK at the same level of study.
  - for subsidy under the Means-tested SSEBR **twice at most**, each for a different destination throughout my studies at UOWCHK at the same level of study.
  - for subsidy under the Non-means-tested MES **once** throughout my studies at UOWCHK at the same level of study.
  - for subsidy under the Non-means-tested SSEBR **once** throughout my studies at UOWCHK at the same level of study.
  - for subsidy under SSE / Means-tested SSEBR / Non-means-tested SSEBR if I have not been subsidized under any of these schemes for the same destination.
- I have / have not received other Scholarships / Sponsorships / Subsidy Schemes.  
I have received the following (if applicable):

Received date \_\_\_\_\_ Amount (\$) \_\_\_\_\_

Name of Scholarship / Sponsorship / Subsidy Scheme \_\_\_\_\_

4. Upon successful application, I undertake to submit a **reflection report** to UOWCHK on the activities I have participated in and the learning experiences and benefits acquired within one month after returning to Hong Kong. The reflection report would be endorsed by Programme Leader/authorized person of the institution and used by Education Bureau for publicity and sharing purposes.
5. I agree that my personal data provided in this application form will be used by UOWCHK, WFSFAA and related government bureaus/departments to assess my eligibility for the Subsidy Schemes and for other related purposes.
6. Under the Personal Data (Privacy) Ordinance, I understand that I have a right to request access to, and to request correction of, my personal data in relation to my application.

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Signature of Applicant

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Date

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**Checklist on document copies to be submitted with the completed form:**

- Applicant's Student ID card and HKID card (Please copy them on 1 page for environmental protection)
- Confirmation letter / Proof of acceptance of the outbound exchange programme

Only applicable for the applicant of means-tested schemes

- The latest Notification of Result of Application for Financial Assistance from WFSFAA
- Documentary proofs from the Social Welfare Department for family member(s) who is/are receiving Comprehensive Social Security Assistance, including the Certificate of CSSA Recipients (for Medical Waivers) and notification letter